

APPLICATION FOR EMPLOYMENT

Stauffer Diesel Inc. is an equal opportunity employer. We are committed to our policy of providing equal employment opportunity to employees and job applicants in a manner consistent with applicable laws and regulations, including federal laws prohibiting employment discrimination on the basis of race, color, creed, national origin, sex, age, and disability information.

INTRODUCTORY INFORMATION: (PLEASE PRINT CLEARLY – COMPLETE ALL SECTIONS)

	Date:					
Address: City:	State:	Zip:	Phone:	Ema	ail:	
APPLICANT QUESTIO	NS:					
Type of work desired:		Salary	desired:	Da	te Available: _	
Hours desired:	Are y	ou available	e for weekend wo	ork?		
Are you available for overtim	ne when needed?	?	Are you avai	lable for travel?		
If hired, can you provide doc	uments required	to establish	your eligibility	to work in the U.S.?	? Yes	No
Are you 18 years of age or ol	der?					
How were you referred to Sta	uffer Diesel?					
EDUCATION:						
High School or last grade cor	npleted:					
Name & Address of School:_						
Course of Study:			Nun	nber of years compl	leted:	
Degree/Diploma:						
College or Technical School						
Name & Address of School:_						
Course of Study:			Nun	mber of years compl	leted:	
Degree/Diploma:						
Other Schooling or Training						
Name & Address of School:_	-					
Course of Study:			Nun	mber of years compl	leted:	
Degree/Diploma:						

MILITARY EXPERIENCE: Branch of Service: Rank/Type of Service: Job-Related Training/Experience: _____ **RECORD OF EMPLOYMENT:** List positions starting with most recent: Employer: _____ Telephone: Address: _____Supervisor: _____ Position Title: _____ Start Date: _____ Date Left: _____ Beginning Salary: _____ Ending Salary: ____ **Duties:** Reason for Leaving: ______ Employer: Telephone: _____ Address: Position Title: _____Supervisor: ____ Start Date: _____ Date Left: _____ Beginning Salary: _____ Ending Salary: ____ Duties: Reason for Leaving: n for Leaving: _____ Employer: _____ Telephone: Address: Position Title: _____ Supervisor: _____ Start Date: _____ Date Left: _____ Beginning Salary: ____ Ending Salary: _____ **Duties:** Reason for Leaving: SKILLS, CERTIFICATES, EXPERIENCE RELATED TO THE JOB YOU DESIRE:

WORK-RELATED REFERENCES: (Do not include relatives)

	Name	Occupation	Contact Information
1.			
2.			
3.			

STATEMENT (Please read this statement carefully before signing this application):

I understand that employment with Stauffer Diesel Inc. is at-will, meaning that I or Stauffer Diesel Inc. may terminate my employment at any time, or for any reason consistent with applicable state or federal law.

I authorize Stauffer Diesel Inc. to conduct a thorough background investigation of my work and personal history, and verify all data given on this application and during interviews. I hereby release the Organization, and its representatives or agents, from any liability that might result from such an investigation. I authorize all individuals, schools, and firms named to provide any requested information and release them from all liability for providing the requested information.

I understand that Stauffer Diesel Inc. requires the successful completion of a drug and/or alcohol test and a psychological profile test as a condition of employment.

I understand this application will be active for a period of 90 days; after that time, if I wish to be considered for employment, I must submit a new application. I certify that all the statements in this completed application are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal to hire.

Signature of Applicant:	Date Signed:	

Applications may be mailed to: Attn: Brenda Stauffer

Stauffer Diesel Inc. 34 Stauffer Lane P O Box 586 Ephrata, PA 17522

Telephone: (717) 738-2500

E-mail: brenda@staufferdiesel.com